

**WSDOT/ACEC Project Delivery Team Meeting  
HNTB, Bellevue, Washington  
March 4, 2005**

**Website: <http://www.wsdot.wa.gov/partners/projectdelivery/>**

**Attendees**

Ken Smith – Team Co-Chair  
Duncan Findlay – Team Co-Chair  
Kirk Berg  
Doyle Dilley (absent)  
Richard (Rick) Door  
Russ East (absent)  
Mary Holland  
Mike Horton  
Ron Landon (absent)  
Mike Mariano (absent)  
Keith Metcalf  
Amir Rasaie  
Lisa Reid (absent)  
Rick Smith  
John Villager  
Karl Winterstein  
Andrea Billingsley – Recorder

**Introductions and Agenda Review**

**Additional Items**

- Model Channelization Plan
- Bonding 100%
- Joint WSDOT/ACEC meeting in May 2005

**Agenda Items for Future Meetings**

- Changes to Recommendation 3 resulting from feedback from stakeholders and the regions - Keith Metcalf
- Draft recommendation for Bonding 100% - Rick Smith
- Recommendation 6 update - Ken Smith
- Upcoming annual meeting
- Project Management changes/brainstorm

**Bonding 100%**

**Rick Smith**

The biggest reason for bonding 100% is to increase the competition for project bids. This would have an affect on prices, but the impact would be mostly on projects over \$3 billion. We don't have many projects of that size. Do we want to consider this process for smaller projects? Duncan Findlay handed out a "Surety Bonds for Mega-Projects" statement he found online a few months ago. Other states are using bonding 100% and

we can get there, it just hasn't happened yet. Is it beneficial for this group to make a recommendation to use this for mega-projects?

**Action Item:** Rick Smith will draft a recommendation for bonding 100% on mega-projects and will bring it to the next meeting for group review.

### **Final Versions of Change Recommendations 3 and 4**

#### **Ken Smith and Keith Metcalf**

The WSDOT sponsor signed Change Recommendation 4 on the Access Point Decision Report (APDR). Ken Smith will bring copies to the next meeting for distribution. WSDOT executives strongly endorse Change Recommendation 4. Because of this recommendation, *Design Manual* Chapter 1425 has been rewritten. Chapter 1425 will go out for statewide review within the next couple weeks and will also be available on the WSDOT website.

Keith Metcalf handed out Change Recommendation 3 and a revised copy of RCW 47.12.063 (surplus real property program). This recommendation would encourage the Real Estate Office to purchase parcels earlier.

**Action Item:** Keith Metcalf will revise the Change Recommendation 3 stakeholder list, and get feedback from the stakeholders to bring back to the next meeting. He will e-mail the recommendation to the regions for their feedback as well.

### **Design Approval Process**

#### **Bob Josephson**

Bob Josephson discussed concerns about the design approval process and channelization plans.

He suggested the following:

- Strengthen the language on the design concurrence definition.
- Pull a few projects from around the state to look at the process review.
- Put together a team of reviewers from around the state to look at what may be documented beyond the maximum requirement.
- Use a SWAT team approach. Are we doing more than is expected? The team should have both WSDOT and consultant representation.
- Meet with a small group and bring the findings back to this team.

**Action Item:** Ken Smith will create a team. Keith Metcalf, Karl Winterstein, and Kirk Berg will participate and will each bring a project of their choice. Ken will help choose projects from other regions. Amir Rasaie will also take part on this team. The team will bring this issue back to the May meeting.

## **Impact of 12% Pre-Award**

### **Rick Smith**

Rick Smith passed out a Change Recommendation Form for 12% Pre-Award. It is an educated estimate that at the 12% interest rate, \$3-5 million has been paid on settlements that have already been settled or are still pending. If we were successful at reducing the percentage it could save us a few million. It is a good idea to save money, but is this really the target of this group? Through discussions that Rick has had with WSDOT executives, he has learned that this topic is not going anywhere in the legislature. Rick's recommendation is not to recommend the change because it is unlikely to be successful.

## **OCIP Update – Data from AON**

### **Duncan Findlay**

Duncan Findlay received data from AON. He handed out a calculation model that was created based on the numbers that they used. This would be cost effective for a project of about \$500 million. We probably only have about 5 projects of that magnitude. Should we have someone from Sound Transit or from the Port talk to the team about what they did? There is not a lot of internal WSDOT support for this issue.

## **Parking Lot for Mega-Projects**

- Bonding 100%
- OCIP

## **Intersection Plan for Approval**

### **Kirk Berg**

Kirk Berg brought a channelization plan created using the new checklist. The plans created using the new checklist are not very different from those being created without it. One finding is that the Plans Prep Manual does not have guidance for intersection plans.

**Action Item:** Ken Smith will have the new checklist included in the *Design Manual*.

## **Upcoming Annual Meeting**

The WSDOT/ACEC annual meeting is on May 26, 2005. This group will be asked to give an overview of the team's progress. There should be more information by the April meeting and we will set aside some time to discuss what we will do.

## **Brainstorming**

There is a need to start focusing on future topics for this team.

- Feedback on the Project Manager issue.